

TOWN OF FARMVILLE

PO Box 86 / 3672 North Main Street
Farmville, North Carolina 27828-0086
OFFICE: 252-753-5774 / FAX: 252-753-2963

PARKS AND RECREATION DIRECTOR

POSTED: Internal/External

POSTING DATES: October 30, 2018 – until filled

SALARY RANGE: DOQ

DEPARTMENT: PARKS & RECREATION

Town of Farmville is seeking a qualified candidate to perform a variety of administrative and professional duties in the management of our Parks and Recreation Department. Candidate must have the ability to develop new recreation programs and modify existing ones, manage the day-to-day operations of departmental functions, effectively supervise departmental personnel, manage daily and program financial operations, and plan for long term operational and capital needs. Work requires extensive public contact with private groups, civic organizations, Town officials, and the general public in the promotion, development, and maintenance of parks and recreation programs.

Graduation from an accredited college or university with a Bachelor's degree in recreation management, physical education, or related field, and at least five (5) to seven (7) years of increasingly responsible experience and at least three (3) years of supervisory experience in a municipal or county recreation program; or an equivalent combination of education and experience. A valid NC driver license is required and Certified Parks and Recreation Professional from the National Parks and Recreation Association preferred.

Starting salary DOQ with a full competitive benefits package. Drug Testing, Criminal Background and Driving Record check are required.

Applications will be accepted until position is filled, with first review of applications on November 30, 2018.

Please provide a cover letter, resume, and completed Town application to Town of Farmville, Human Resources Officer, PO Box 86, Farmville, NC 27828 or e-mailed to cthomas@farmvillenc.gov.

You may download our application at www.farmvillenc.gov.

The Town of Farmville is an Equal Opportunity Employer.

If you have questions concerning this position, call 252-753-5774 or email cthomas@farmvillenc.gov